LOCAL GOVERNMENT SERVICE COMMISSION

PUBLIC ADVERTISEMENT NUMBER 38 OF 2025

VACANCIES FOR THE POST OF TRADESMAN'S ASSISTANT (WELDER)
MUNICIPAL TOWN COUNCIL OF VACOAS/PHOENIX

(Details of this advertisement are also available at http://lgsc.govmu.org)

Applications are invited from qualified candidates residing within the boundaries of the Municipal Town Council of Vacoas/Phoenix who wish to be considered for appointment as Tradesman's Assistant (Welder) in that Municipal Council.

The permanent and pensionable post carries salary in the scale of Rs 13975 x 250 – 15225 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 - 22625 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 13,975 a month.

2.   AGE LIMIT

Candidates should have reached their **18th** birthday and unless already in the Local Government Service/Public Service/ Approved Service, should not have reached their **48th** birthday by the closing date for the submission of applications.

3.   QUALIFICATIONS

By selection from among candidates residing within the boundaries of the Municipal Town Council of Vacoas/Phoenix who possess:

(a)   the Certificate of Primary Education; and

(b)   the National Trade Certificate (Level 3) awarded by the Mauritius Institute of Training and Development (formerly Institute of Vocational Training Board) in electrical works or an equivalent qualification from a recognised institution acceptable to the Local Government Service Commission.

NOTE:

1.   The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification and recognition of institution (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed and Equivalence Certificate, as appropriate, <u>by the closing date</u>.

2.   Candidates should enclose photocopies of their National Identity Card and academic/professional qualifications and proof of residential address.

3.   Candidates may be requested to submit a Certificate of Character.

4.   Applicants are informed that they may be outposted to any Sub Office of the Local Authority, and also, with the approval of the appropriate authority, to any other Local Authority where their services will be required.

4.   DUTIES

1.   To work under the supervision of the Tradesman and assist him in the performance of his duties.

2.   To be familiar with the tools of the trade and to use them to perform operations as appropriate, under the guidance of the Tradesman, so as to develop gradually the skills necessary for the trade.

3.   To ensure, under the Tradesman's guidance that all tools, equipment and accessories used in the trade are kept in good working order.

4.   To carry out simple repair works and other operations as may be directed by the Tradesman.

5.   To be able to read and work from dimensional plans, drawings and sketches.

6.   To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from incumbents in the roles ascribed to them according to their posting.

5.   MODE OF APPLICATION

(i)   Qualified candidates should submit their applications on **LGSC Form 7a** which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from the Municipal Town Council of Vacoas/Phoenix.

   Note: Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the Local Government Service Commission at the following address: *http://lgsc.govmu.org*

(ii)   Candidates already in the Local Government Service should submit their applications in **duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.

(iii)   Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.

(iv)   The envelope should be clearly marked on the top left-hand corner for the post being applied for, as follows:-

**"Post of Tradesman's Assistant (Welder) –
Municipal Town Council of Vacoas/Phoenix"**

6.   CLOSING DATE

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 1500 hours on Thursday 12 June 2025.**

IMPORTANT

(i)   Applicants should state their personal residential address on their application form. Applications bearing the postal address of another person will neither be acknowledged nor taken into consideration.

(ii)   Applicant should ensure that they provide their valid mobile number as they may be called for interview by way of text message, if found eligible.

(iii)   Qualifications/equivalence of qualifications and recognition of institution obtained <u>after</u> the closing date will <u>not</u> be accepted. Only qualified persons should apply.

(iv)   Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.

(v)   Applications <u>not</u> made on the prescribed form will <u>not</u> be considered.

(vi)   Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the Secretary of the Commission in time lies solely on applicants.

(vii)   The Commission reserves the right:

(a)   not to make any appointment following this advertisement; and

(b)   to convene only the best qualified candidates for interview.

**Local Government Service Commission
Louis Pasteur Street
<u>FOREST SIDE</u>**

Date: 30 May 2025