

LOCAL GOVERNMENT SERVICE COMMISSION

PUBLIC ADVERTISEMENT NO.56 OF 2025

**VACANCIES FOR THE POST OF DRIVER, HEAVY MECHANICAL UNIT (ROSTER)
DISTRICT COUNCIL OF GRAND PORT**

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from candidates residing within the boundaries of the District Council of Grand Port who wish to be considered for appointment as Driver, Heavy Mechanical Unit (Roster) in that Council.

The permanent and pensionable post carries salary in the scale of Rs 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 - 31525 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 17,825 a month.

2. AGE LIMIT

Candidates should have reached their **18th** birthday and unless already in the Local Government Service/Public Service/ Approved Service, should not have reached their **48th** birthday by the closing date for the submission of applications.

3. QUALIFICATIONS

By selection from among candidates residing within the boundaries of the District Council of Grand Port who:

- (i) possess the Certificate of Primary Education or the Primary School Achievement Certificate;
- (ii) possess a Goods Vehicle Driving Licence (manual gear) which should have been obtained at least 3 years prior to submission of application; and
- (iii) have a good eyesight.

NOTE:

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to obtain a Vehicle Driving Licence for Goods Vehicle for at least two (2) different types of vehicles above 5 tons as determined by the Council so as to be eligible for appointment in a substantive capacity.

NOTE:

1. *The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification and recognition of institution (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.*
2. *Candidates should enclose photocopies of their National Identity Card and academic/professional qualifications and proof of residential address.*
3. *Candidates may be requested to submit a Certificate of Character.*
4. *Applicants are informed that they may be outposted to any Sub Office of the Local Authority, and also, with the approval of the appropriate authority, to any other Local Authority where their services will be required.*

4. DUTIES

1. To drive and operate heavy units such as excavators, dredges, bulldozers, trolleys, rollers, heavy tractors, heavy mechanical units, skid loaders, bell loaders or any other heavy mechanical unit.
2. To carry out simple checks/maintenance tasks including:
 - (a) checking of radiator or overflow tank for water level and filling up with water, if necessary;
 - (b) checking of engine oil-level and topping up, if necessary, and reporting any unusual oil consumption;
 - (c) checking of fluid levels of brake master cylinder and clutch master cylinder and topping up, if necessary;
 - (d) checking of wheel nuts for wheel tightness and checking of all wheels including spare wheel for the tyre pressure and uneven/abnormal wear;
 - (e) monitoring mileage run/period vehicle is used, and inform the officer-in-charge of transport when servicing is due;
 - (f) regular washing and cleaning the vehicle's body and interiors;
 - (g) ensuring that the interior of the vehicle is kept clean at all times and free of dust;

- (h) checking of battery electrolyte level and topping up, as and when necessary; and
 - (i) checking of all lights, horn, wipers brake and clutch to ensure that they are in good working condition.
- 3. To report any defect observed to the officer-in-charge of transport and take vehicle to workshop for repair/servicing as instructed by the latter.
- 4. To attend to minor repairs such as cleaning of spark plugs, replacing of fuse or bulb, changing of tyres and making arrangements for mending of punctures in the event of breakdown on the road.
- 5. To help, whenever required, the mechanic when the vehicle under his charge breaks down on the road and has to be towed or repaired on the spot.
- 6. To keep a log book and record issues of fuel, all movements, tyres and battery changes.
- 7. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from Drivers, Heavy Mechanical Unit (Roster) in the roles ascribed to them according to their posting.

Note 1:

Drivers, Heavy Mechanical Unit (Roster) should abide by the provisions of the Financial Management Kit concerning the responsibilities of a Driver of their vehicle.

Note 2:

Drivers, Heavy Mechanical Unit (Roster) will be required to work on a roster basis without extra remuneration.

Note 3:

Drivers, Heavy Mechanical Unit (Roster) will be required to obtain an appropriate Vehicle Driving Licence to drive the vehicles listed at item 1 under "Duties" above.

5. MODE OF APPLICATION

- (i) Qualified candidates should submit their applications on **LGSC Form 7a**, which may be obtained either from the Office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from the District Council of Grand Port.

Note: Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the Local Government Service Commission at the following address:
<http://lgsc.govmu.org>

- (ii) Candidates already in the Local Government Service should submit their applications in **duplicate**; the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.
- (iii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner for the post being applied for, as follows:-

**“Post of Driver, Heavy Mechanical Unit (Roster)
District Council of Grand Port”**

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 1500 hours on Monday 01 September 2025.**

IMPORTANT

- (i) *Applicants should state their personal residential address on their application form. Applications bearing the postal address of another person will neither be acknowledged nor taken into consideration.*
- (ii) *Applicant should ensure that they provide their valid mobile number as they may be called for an interview by way of text message, if found eligible.*
- (iii) *Qualifications/equivalence of qualifications and recognition of institutions obtained after the closing date will not be accepted. Only qualified persons should apply.*

- (iv) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (v) Applications not made on the prescribed form will not be considered.*
- (vi) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the Secretary of the Commission in time lies solely on applicants.*
- (vii) The Commission reserves the right:*
 - (a) not to make any appointment following this advertisement;
and*
 - (b) to convene only the best qualified candidates for interview.*

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 19 August 2025