

LOCAL GOVERNMENT SERVICE COMMISSION

**VACANCY FOR THE POST OF ASSISTANT INSPECTOR OF WORKS
LOCAL GOVERNMENT SERVICE**

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from qualified candidates who wish to be considered for appointment as Assistant Inspector of Works in the Local Government Service.

The permanent and pensionable post carries salary in the scale of Rs 17305 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 35650 x 900 – 36550 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 17305 a month.

2. AGE LIMIT

Candidates should have reached their **18th** birthday and unless already in the Local Government Service/Public Service/Approved Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

3. QUALIFICATIONS

Candidates should possess:

(i) The Ordinary Technician Diploma in Building and Civil Engineering awarded by the City & Guilds of London Institute

Or

(ii) The Technician Diploma in Construction (Applied Route) or in Construction Industry awarded by the City and Guilds of London Institute

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(i) The Technician Diploma in Construction or in Construction Industry awarded by the City and Guilds of London Institute

Or

(ii) A “Brevet de Technicien” Course in Civil Engineering or “en Batiment” or in Building Construction awarded by the Lycee Polytechnique, Sir Guy Forget

Or

(v) The National Diploma in Civil Engineering awarded by the Mauritius Institute of Training and Development (MITD)

Or

(vi) The National Diploma in Building Services Engineering awarded by the Mauritius Institute of Training and Development (MITD)

Or

An equivalent qualification acceptable to the Local Government Service Commission.

NOTE

1. *The onus for the submission of written evidence of knowledge/experience claimed and equivalence of qualification and recognition of institution (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge/experience claimed and Equivalence Certificate, as appropriate, by the closing date.*
2. *Candidates should enclose photocopies of their National Identity Card, academic/technical qualifications.*
3. *Candidates may be requested to submit a Certificate of Character.*
4. *Candidates are informed that they may be outposted to any Sub Office of the Local Authority, and also, with the approval of the appropriate authority, to any other Local Authority where their services will be required.*

4. DUTIES:

1. To be responsible for:
 - (a) the morning roll calls and distribution of tasks to employees on sites of work;
 - (b) the supervision of employees on sites, including check from time to time of attendance during the course of the day and reporting any shortcomings; and
 - (c) the preparation of requisitions, the physical custody of stores, the keeping and updating of tool's ledger, the receipts and issue of tools and materials and the keeping of records of sub-stores.
2. To assist in estimating the quantity of materials in an operation.
3. To control and supervise construction works and repairs, carry out routine inspections within the Council's area in order to detect building, road and drain contraventions and report in writing on the state thereof.

4. To attend to and investigate into complaints from the public and submit reports accordingly.
5. To submit daily progress of work being carried out in writing.
6. To assist Inspectors of Works in the discharge of their duties.
7. To make use of ICT in the performance of his/her duties.
8. To perform such duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their posting.

5. **MODE OF APPLICATION**

- (i) Qualified candidates should submit their applications on **LGSC Form 7a** which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from any Local Authority.

Note: Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the Local Government Service Commission at the following address: **<http://lgsc.govmu.org>**.

- (ii) Candidates already in the Local Government Service should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.
- (iii) Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner :-

**“Post of Assistant Inspector of Works –
Local Government Service”**

6. **CLOSING DATE**

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hours on Thursday 13 July 2023.**

IMPORTANT

- (i) Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) Applications not made on the prescribed form will not be considered.*
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the Secretary of the Commission in time lies solely on applicants.*
- (v) The Commission reserves the right:*
 - (a) not to make any appointment following this advertisement; and*
 - (b) to convene only the best qualified candidates for interview.*

Local Government Service Commission
Louis Pasteur Street
FOREST SIDE

Date: 30 June 2023