

LOCAL GOVERNMENT SERVICE COMMISSION

Vacancy for the Post of Sewing Teacher (Part-Time)
District Council of Black River

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from qualified persons residing within the boundaries of the District Council of Black River who wish to be considered for appointment as Sewing Teacher (Part-Time) in the District Council of Black River.

The selected candidate will draw an allowance of Rs 9745.

II. AGE LIMIT

Candidates should have reached their **18th** birthday and unless already in the Local Government Service/Public Service/Approved Service should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS:

By selection from candidates residing within the boundaries of the District Council of Black River and who:

- (i) have obtained passes in at least 3 subjects at School Certificate level; and*
- (ii) possess a Certificate in Sewing and Embroidery from a recognised institution*

Or

Equivalent qualifications acceptable to the Local Government Service Commission

NOTE

- 1. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.**
- 2. Candidates should enclose photocopies of their National Identity Card, academic/technical qualifications and where applicable, equivalence of qualification and relevant documentary evidence of experience claimed.**

3. **Candidates may be requested to submit a Certificate of Character.**
4. **Candidates are informed that they may be outposted to any Sub Office of the Local Authority, and also, with the approval of the appropriate authority, to any other Local Authority where their services will be required.**

IV. DUTIES:

1. To run classes in sewing, embroidery and sometimes handicrafts at the Village Hall within prescribed time by the Council.
2. To maintain discipline and order among pupils attending the sewing classes.
3. To keep attendance register of all pupils, report poor attendance and enquire thereon.
4. To make quarterly assessments on progress of work.
5. To conduct examinations both theoretical and practical in collaboration with the Supervisor, Sewing Classes at the end of the course.
6. To be responsible for the registration of pupils.
7. To sew buntings, flags, curtains etc. for the Council.
8. To keep all tools and equipment concerning the sewing.
9. To perform such other cognate duties directly related to the main duties listed above or related to the delivery of output and results expected from incumbents in the roles ascribed to them according to their posting.

V. MODE OF APPLICATION:

- (i) Qualified candidates should submit their applications on **LGSC Form 7a** which may be obtained either from the Office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from any Local Authority.

Note: Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the Local Government Service Commission at the following address: **<http://lgsc.govmu.org>**.

- (ii) Candidates already in the Local Government Service should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.
- (iii) Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner :-

**“Post of Sewing Teacher (Part Time)
District Council of Black River”**

VI. CLOSING DATE

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hours on Monday 04 October 2021**

IMPORTANT

- (i) *Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.*
- (vi) *The Commission reserves the right:*
 - (a) *not to make any appointment following this advertisement; and*
 - (b) *to convene only the best qualified candidates for interview.*

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 21 September 2021