

LOCAL GOVERNMENT SERVICE COMMISSION CIRCULAR NOTE NO. 29 of 2023

**VACANCY FOR THE POST OF MECHANIC
MUNICIPAL CITY COUNCIL OF PORT LOUIS**

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from serving Tradesman's Assistants of the Local Government Service who wish to be considered for appointment as Mechanic in the Municipal City Council of Port Louis.

The permanent and pensionable post carries salary in the scale of Rs 15745 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 28225 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 15745 a month.

II. QUALIFICATIONS

By selection from among Tradesman's Assistants in the Local Government Service possessing the trade test in Petrol and Diesel Mechanics or holding a certificate in Petrol and Diesel Mechanics from a recognized institution acceptable to the Local Government Service Commission.

NOTE:

- 1: *The onus for the submission of written evidence of experience claimed and equivalence of qualification and recognition of institution (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed and Equivalence Certificate, as appropriate, by the closing date.*
- 2: *Candidates should enclose photocopies of their National Identity Card, academic/technical qualifications.*
- 3: *Applicants are informed that they may be outposted to any sub office of the Local Authority, and also, with the approval of the appropriate authority, to any other Local Authority where their services will be required.*

III. DUTIES

1. To carry out the necessary measurements and calculations of the trade.

2. To use and keep in good condition the tools in general use in the trade.
3. To produce simple parts involving fitting work and soldering.
4. To strip completely, overhaul and re-assemble any mechanical assembly of mechanical vehicles, hydraulic/pneumatic assembly of vehicles and equipment, hydraulic/pneumatic brakes, control valves, compactors, including valve grinding, fitting pistons and rings in all types of engines.
5. To carry out bench testing of hydraulic/pneumatic parts using appropriate gauges.
6. To carry out minor adjustments to a motor vehicle, such as brakes, clutch etc. and be able to locate and repair minor troubles.
7. To ensure proper servicing and repair of vehicles and other machines and equipment including gardening equipment viz brush cutters, lawn mowers, chainsaws, etc.
8. To keep the environment and working area in good and tidy condition to ensure good safety condition while on duty.
9. To carry out the necessary checks, verifications of vehicles and prepare list of required spare parts.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their postings.

IV. **MODE OF APPLICATION**

- (i) Qualified candidates should submit their applications on LGSC Form 7a which may be obtained either from the Office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from any Local Authority.

Note: Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the Local Government Service Commission at the following address:

<http://lgsc.govmu.org>

- (ii) Candidates should submit their applications in duplicate, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.

- (iii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner:

**“Post of Mechanic -
Municipal City Council of Port-Louis”**

V. CLOSING DATE

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him **not later than 3.00 p.m. on Monday 20 February 2023.**

IMPORTANT

- (i) Qualifications/equivalence of qualifications and recognition of institution obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) Applications not made on the prescribed form will not be considered.*
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the Secretary of the Commission in time lies solely on applicants.*
- (v) The Commission reserves the right:
 - (a) not to make any appointment following this advertisement;*
 - (b) to convene only the best qualified candidates for interview; and*
 - (c) to fill from this selection exercise any vacancy which might occur in other Local Authorities.**

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 07 February 2023