

LOCAL GOVERNMENT SERVICE COMMISSION

Code of Conduct

The 'Code of Conduct', in conjunction with the "Code of Ethics for Public Officers" serve the purpose of guiding all the staff at the Local Government Service Commission on the standards of behaviour expected of them in performing their duties and in their dealings with colleagues, stakeholders and customers.

The 'Code of Conduct' applies to all Public Officers - permanent, part-time, casual, temporary and contractual employees of the Local Government Service - irrespective of gender, grade and rank.

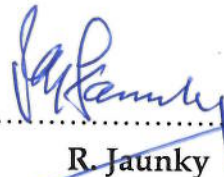
Public Officers are also required to comply with the relevant legislations and procedures in force in the Service by:-

- a. fulfilling their lawful obligations to Government with professionalism, integrity and loyalty;
- b. performing their official duties honestly, faithfully and efficiently while respecting the rights of the public and their colleagues;
- c. demonstrating professionalism in carrying out their roles; and
- d. not bringing the Commission into disrepute through their private activities.

In the performance of their duties, Public Officers shall :-

- (a) not act arbitrarily or to the detriment of any person, group or body and shall have due regard for the rights, duties and relevant interests of others.
- (b) respect the privacy of individuals when dealing with personal information;

- (c) not give to any unauthorised person the whole or any extract of any book, document or material (whether in printed, photostatic, electronic, or other form) pertaining to the Commission;
- (d) ensure that assets and other facilities (such as transport, stationary, telephone, ICT equipment, etc.) provided to them for official duty or function, are used strictly for those duties and for no other purpose; and
- (e) Staff of the Commission shall exercise their role and responsibilities strictly in accordance with the LGSC Act 1975 and other related legislations.



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R. Jaunky
Secretary

Local Government Service Commission

01 June 2023