

## **LOCAL GOVERNMENT SERVICE COMMISSION**

### **VACANCY FOR THE POST OF CARPENTER MUNICIPAL TOWN COUNCIL OF CUREPIPE**

*(Details of this advertisement are also available at <http://lgsc.govmu.org>)*

Applications are invited from qualified candidates who wish to be considered for appointment as Carpenter in the Municipal Town Council of Curepipe.

The permanent and pensionable post carries salary in the scale of Rs 13010 x 260 - 14050 x 275 - 15150 x 300 - 15750 x 325 - 17700 x 375 - 19575 x 475 - 21950 x 625 - 23200 x 775 - 23975 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 13010 a month.

#### **2. AGE LIMIT**

Candidates should have reached their 18<sup>th</sup> birthday and unless already in the Local Government Service/Public Service/Approved Service, should not have reached their 48<sup>th</sup> birthday by the closing date for the submission of applications.

#### **3. QUALIFICATIONS:**

Candidates should reckon at least two years' experience in Carpentry and hold:

(i) the Certificate of Primary Education; and

Either

(ii) the National Trade Certificate (Level 3) awarded by the Mauritius Institute of Training & Development (MITD) in Carpentry.

Or

(iii) the trade test certificate in Carpentry.

Or

An equivalent qualification to (i), (ii) & (iii) above acceptable to the Local Government Service Commission.

- Note 1:** Candidates should show proof of all experience claimed.
- Note 2:** The onus for the submission of equivalence of qualification and recognition of institution (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.
- Note 3:** Candidates are not required to enclose photocopies of their National Identity Card, Academic/Technical qualifications when submitting their application forms but these should be available and produced when convened for a Verification of Documents / Interview.
- Note 4:** Candidates may be requested to submit a Certificate of Character.
- Note 5:** Candidates may be outposted to any sub office of the Local Authority.

**4. DUTIES:**

1. To carry out the necessary measurements and calculations of the trade.
2. To use and keep in good condition the tools in general use in the trade.
3. To identify and have a general knowledge of the properties, uses and working characteristics of the more common timbers used in the trade.
4. To make simple mortise and tenon and mitre joints, plane and groove boards for panelling, etc.
5. To make and finish boarded panels and floorings.
6. To make and fix skirtings and internal joinery generally.
7. To carry out simple repair work.
8. To work from dimensioned sketches and drawings.
9. To ensure good safety conditions while on duty.
10. Other duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their postings.

5. **MODE OF APPLICATION:**

(i) Qualified candidates should submit their applications:

(a) **either**

on **LGSC Form 7a** which may be obtained **either** from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side **or** from any Local Authority.

(b) **or**

online through the website of the LGSC at **<http://lgsc.govmu.org>** or through the Government Citizen Portal at **<http://citizen.govmu.org>**

**Note 1:** Details of this advertisement as well as the application form (LGSC Form 7a) are also available on the website of the LGSC at the above-mentioned address.

**Note 2:** Prospective candidates willing to submit their applications online may also call on weekdays **either** at the seat of the Local Government Service Commission from 13 00 to 15 00 hours **or** at any Local Authority during the prescribed hours where such facilities are offered free of charge.

(ii) Candidates are encouraged to submit their applications online.

(iii) Candidates already in the Local Government Service should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission **within a week after the closing date**.

(iv) Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form.

(v) The envelope should be clearly marked on the top left-hand corner :-

**“Post of Carpenter, Municipal Town Council of Curepipe”**

**V. CLOSING DATE:**

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hours on Thursday 17 January 2019**

**IMPORTANT**

- (i) *Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.*
- (v) *The Commission reserves the right:*
  - (a) *not to make any appointment following this advertisement;*
  - (b) *to convene only the best qualified candidates for interview; and*
  - (c) *to fill from this exercise any vacancies which might occur in other local Authorities.*

**Local Government Service Commission  
Louis Pasteur Street  
FOREST SIDE**

**Date: 4 January 2019**