

LOCAL GOVERNMENT SERVICE COMMISSION
VACANCY FOR THE POST OF HEALTH INSPECTOR
LOCAL GOVERNMENT SERVICE

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from qualified candidates who wish to be considered for appointment as Health Inspector in the Local Government Service.

The permanent and pensionable post carries salary in the scale of Rs 17050 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 32500 x 925 – 37125 x 1225– 38350 QB 39575 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 17050 a month.

II. AGE LIMIT

Candidates should have reached their **18th** birthday and unless already in the Local Government Service/Public Service/Approved Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

By selection from candidates possessing:

(i) A Diploma in Environmental Health of the University of Technology, Mauritius

Or

(ii) A Diploma in Sanitary Science of the University of Mauritius

Or

An equivalent qualification acceptable to the Local Government Service Commission.

NOTE:

- 1. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**
- 2. Candidates should enclose photocopies of their National Identity Card, academic/professional qualifications and where applicable, equivalence of qualification and relevant documentary evidence of experience claimed.**
- 3. Candidates may be requested to submit a character certificate.**
- 4. Candidates may be outposted to any sub office of the Local Authority.**

IV. DUTIES

1. To carry out regular inspections in connection with Council Markets/Fairs, Scavenging, Trades, Industrial and other Establishments and submit a timely report and to ensure compliance with relevant Laws and Regulations.
2. To effect site visits within the administrative area of the Local Authority following heavy rainfalls, cyclones, floods, etc and to submit a comprehensive report.
3. To perform inspections of private nature in order to maintain a good standard of sanitation within the administrative area of the Local Authority and to keep a record accordingly.
4. To inspect dumping grounds, sewerage treatment plants, wastelands, water courses (drains and rivers), public washing, stands wash houses, places of public entertainment and public conveniences and submit a report accordingly.
5. To inspect markets, trade fairs, public premises and industries including traffic centres with a view of abating nuisances and to issue notices accordingly.
6. To inspect any economic operator within the administrative area of the Council in accordance with the Local Government Act 2011 and to submit report accordingly.
7. To attend to Public Health complaints from members of the public and to submit reports thereon.
8. To effect seizures of goods as and when necessary, as directed by the Chief Health Inspector or his representatives in accordance with the Public Health Act.
9. To verify documents before payment and to arrange for the issue of Trade Fees receipts and to serve notices, summons, etc as required.
10. To keep records of the quantity of meat, fish, vegetables and all other products that are introduced into the market.
11. To ensure that market/fair and scavenging fees and other appropriate fees are paid on time.
12. To act as Prosecutor for the enforcement of relevant Regulations.
13. To conduct enquiries and record statements as and when necessary.
14. To execute summons and orders issued in relation to any offence against a law relating to Local Authority or any offence under the Weights and Measures Act committed in markets/fairs within the administrative area of the Township/District Council.

15. To enforce the provisions of the Local Government Act and relevant regulations made thereunder.
16. To be responsible for the opening, closing and administration of markets and fairs.
17. To ensure that prices are conspicuously affixed on goods that are exposed for sale in markets/fairs.
18. To ensure that all traders in markets/fairs are in possession of medical certificates.
19. To seize all unwholesome goods that are kept or exposed for sale in the markets/fairs as per Market and Fair Regulations and to keep records thereof.
20. To report to his immediate superiors/Chief Health Inspector any abnormal occurrence in the markets/fairs and all defects to the market building or premises.
21. To supervise the work of employees posted in cemeteries.
22. To submit return of leave and claim for overtime of employees at the market.
23. To keep an up-to-date record of all stall holders and agents.
24. To perform duties in connection with the control and collection of administrative charge.
25. To enforce the relevant provisions of the Environment Protection Act (EPA).
26. To maintain cleanliness, order and decency in the cemetery, crematorium, cremation ground, and market/ fairs.
27. To ensure that all regulations relating to burial and cremation grounds, crematorium, market, fairs and refuse collection are complied with.
28. To receive cemetery, cremation grounds and crematorium fees.
29. To be responsible for the store items for cemetery, cremation grounds, crematorium, traffic centres and market/fairs under his/her responsibility.
30. To report acts of vandalism to the Police and the Head of Department.
31. To monitor scavenging, drain and stream cleaning, clearing of bare lands and attend to any environmental issues within the jurisdiction of the Council.

32. To serve notices or contraventions as and when required according to existing regulations.
33. To perform word processing and other basic ICT Functions.
34. To perform other duties related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their postings.

Note: Health Inspectors will be required to work on a roster basis or at staggered hours without payment of any extra remuneration.

V. MODE OF APPLICATION

(i) Qualified candidates should submit their applications:

(a) **either**

on **LGSC Form 7** which may be obtained **either** from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side **or** from any Local Authority.

(b) **or**

online through the website of the LGSC at <http://lgsc.govmu.org> or through the Government Citizen Portal at <http://citizen.govmu.org>

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above-mentioned address.

Note 2: Prospective candidates willing to submit their applications online may also call on weekdays **either** at the seat of the Local Government Service Commission from 13 00 to 15 00 hours **or** at any Local Authority during the prescribed hours where such facilities are offered free of charge.

(ii) Candidates are encouraged to submit their applications online.

(iii) Candidates already in the Local Government Service should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission **within a week after the closing date.**

- (iv) Candidates are advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the application form.
- (v) The envelope should be clearly marked on the top left-hand corner:-

”Post of Health Inspector - Local Government Service”

VI. CLOSING DATE

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hours on Monday 28 May 2018.**

IMPORTANT

- (i) *Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.*
- (v) *The Commission reserves the right:*
 - (a) *not to make any appointment following this advertisement; and*
 - (b) *to convene only the best qualified candidates for interview.*

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 15 May 2018