

LOCAL GOVERNMENT SERVICE COMMISSION
Vacancy for the post of Civil Engineer
Local Government Service

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from among qualified candidates who wish to be considered for appointment as Civil Engineer in the Local Government Service.

The permanent and pensionable post carries salary in the scale of Rs 29400 x 775 - 32500 x 925 - 37125 x 1225 - 40800 x 1525 - 49950 x 1625 -56450 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 29400 a month.

II. AGE LIMIT:

Candidates should have reached their 18th birthday and unless already in the Local Government Service/Public Service/Approved Service should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS:

Candidates should:

- (i) be registered as Professional Engineers (Civil Engineering) with the Council of Registered Professional Engineers of Mauritius under section 13 of Act No. 49 of 1965 as amended; and
- (ii) be computer literate and be able to operate engineering software packages.

NOTE:

- 1. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**
- 2. Candidates should enclose photocopies of their National Identity Card, academic/professional qualifications and where applicable, equivalence of qualification and relevant documentary evidence of experience/knowledge claimed.**
- 3. Candidates may be requested to submit a character certificate.**

IV. ROLES AND RESPONSIBILITIES:

To be responsible to the Chief Executive through the Head, Public Infrastructure Department of the Council for:

- (i) the supervision, monitoring and general management of all civil engineering works of the Local Authority;
- (ii) the overall management and administration of the Human Resources of the Public Infrastructure Department; and
- (iii) the preparation of bids/evaluation for all projects of the Council.

V. DUTIES:

1. To design, plan, organise, execute and supervise civil engineering works of the Council in respect to buildings, roads, housing, lighting, sanitation and drains etc.
2. To assist in the implementation of the Council's decision on engineering matters.
3. To prepare and submit technical reports to the Head, Public Infrastructure Department or the Chief Executive on the status of projects undertaken by the Local Authority and any other matter pertaining to the activities of the Public Infrastructure Department.
4. To assist the Head, Public Infrastructure Department in the implementation and application of the relevant parts of :
 - (i) The Building Act;
 - (ii) The Road Act;
 - (iii) The Local Government Act;
 - (iv) The Town and Country Planning Act; and
 - (v) The Business Facilitation Act.
5. To follow up and assess regularly the state of infrastructure falling under the responsibility of the Local Authority and to submit report accordingly.
6. To carry out assessment of buildings and projects prior to delivery of Building and Land Use Permit.

7. To check and report whether building projects for which permits have been issued by the Local Authority satisfy the specifications, norms and standards approved in the permit.
8. To monitor progress on projects and recommend corrective action as and when required and assist in the preparation of progress reports.
9. To represent the Council on Boards and Committees as and when required.
10. To vet design reports/calculations/structural drawings submitted by consultants.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from incumbents in the roles ascribed to them according to their posting.

VI. FRINGE BENEFITS

Civil Engineers are entitled to the following benefits:

1. 100% duty remission for the purchase of a car with engine capacity of up to 1500 cc renewable once every seven years or a monthly car allowance of Rs 3865 in lieu of duty remission;
2. loan facilities for the first purchase of a car equivalent to 21 months' salary with interest at the rate of 4% per annum refundable in 84 monthly instalments;
3. a monthly travelling allowance of Rs 11500 or mileage at the rate of Rs 6.50 per km together with a monthly commuted allowance of Rs 3165 in case the officer performs official travelling during the month;
4. passage benefits at the rate of 5% of the annual salary drawn; and.
5. refund of the full amount of annual subscription fee payable to the Council of Registered Professional Engineers of Mauritius.

VII MODE OF APPLICATION

- (i) Qualified candidates should submit their applications :
 - (a) **either**

on **LGSC Form 7** which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from any Local Authority

(b) **or**

online through the website of the Local Government Service Commission at <http://lgsc.govmu.org> or through the Government Citizen Portal at [http:// citizen.govmu.org](http://citizen.govmu.org)

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the Local Government Service Commission at the above-mentioned address.

Note 2: Prospective candidates willing to submit their applications online may also call on weekdays either at the seat of the Local Government Service Commission from 13 00 hours to 15 00 hours or at any Local Authority during the prescribed hours where such facilities are offered free of charge.

- (ii) Candidates are encouraged to submit their applications online.
- (iii) Candidates already in the Local Government Service should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.
- (iv) Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form.
- (v) The envelope should be clearly marked on the top left-hand corner :-

“Post of Civil Engineer - Local Government Service”

VIII. CLOSING DATE

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hrs on Thursday 21 September 2017.**

IMPORTANT

- (i) *Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply and submit proof of registration with the Council of Registered Professional Engineers of Mauritius.*

- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.*
- (v) *The Commission reserves the right:*
 - (a) *not to make any appointment following this advertisement; and*
 - (b) *to convene only the best qualified candidates for interview.*

**Local Government Service Commission,
Louis Pasteur Street,
FOREST SIDE**

Date: 8 September 2017