

## **Local Government Service Commission Circular Note No. 41 of 2018**

### **VACANCY FOR THE POST OF MASON MUNICIPAL CITY COUNCIL OF PORT LOUIS**

*(Details of this advertisement are also available at <http://lgsc.govmu.org>)*

Applications are invited from among serving Tradesman's Assistants of the Local Government Service who wish to be considered for appointment as Mason in the Municipal City Council of Port Louis.

The permanent and pensionable post carries salary in the scale of Rs 13010 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 23975 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 13010 a month.

## **II. QUALIFICATIONS**

*By selection from among Tradesman's Assistants in the Local Government Service possessing the trade test in masonry or hold a certificate in masonry from a recognized institution, acceptable to the Local Government Service Commission.*

*Note 1: Candidates should show proof of all experience claimed.*

*Note 2: The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.*

*Note 3: Candidates should enclose photocopies of their National Identity Card and academic/technical qualifications and where applicable, documentary evidence of experience claimed.*

*Note 4: Candidates are informed that they may be outposted to any sub office of the Local Authority.*

## **III. DUTIES**

1. To carry out the necessary measurements and calculations of the trade.
2. To use and keep in good condition the tools in general use in the trade.
3. To set out foundations and set levels and square angles accurately.
4. To dress stone (basalt) or brick for any purpose.
5. To build any of the various course stone walls in correct bond.

6. To build walls with “libages” and know the correct use of the “parpaings”.
7. To put joints in stone walls.
8. To build walls, drains and other accurate structure.
9. To carry out rendering works in general.
10. Must fully understand the mixing of mortar and concrete and be able to place concrete for all concrete structures and buildings.
11. To work from dimensional sketches and drawings.
12. To ensure good safety conditions while on duty.
13. Other duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their postings.

#### IV. MODE OF APPLICATION

(i) Qualified candidates should submit their applications :

(a) **either**

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from any Local Authority.

(b) **or**

online through the website of the LGSC at **<http://lgsc.govmu.org>** or through the Government Citizen Portal at **<http://citizen.govmu.org>**.

**Note 1:** Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above mentioned address.

**Note 2:** Prospective candidates wishing to submit their applications online may also call on weekdays either at the seat of the Local Government Service Commission from 13 00 to 15 00 hours or at any Local Authority during the prescribed hours where such facilities are offered free of charge.

(ii) Candidates are encouraged to submit their applications online.

- (iii) Candidates should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their respective Responsible Officers, who will forward it to the Commission **within a week after the closing date**.
- (iv) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.
- (v) The envelope should be clearly marked on the top left-hand corner:-

**“Post of Mason, Municipal City Council of Port Louis”**

**V. CLOSING DATE**

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him **not later than 3.00 p.m. on Wednesday 5 September 2018**.

**IMPORTANT**

- (i) Qualifications obtained **after** the closing date will **not** be accepted. Only qualified persons should apply.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications **not** made on the prescribed form will **not** be considered.
- (iv) Applications received **after** the closing date and time will **not** be accepted. The onus for the prompt submission of applications so that they reach the Secretary of the Commission in time lies solely on applicants.
- (v) The Commission reserves the right:
  - (a) **not** to make any appointment following this advertisement;
  - (b) to convene only the best qualified candidates for interview; and
  - (c) to fill from this selection exercise any vacancy which might occur in other Local Authorities.

**Local Government Service Commission  
Louis Pasteur Street  
FOREST SIDE**

Date: 23 August 2018