

**LOCAL GOVERNMENT SERVICE COMMISSION CIRCULAR NOTE NO. 85 OF 2017**

**Vacancy for the Post of Supervisor (Lighting Section)**

**Local Government Service**

*(Details of this advertisement are also available at <http://lgsc.govmu.org>)*

Applications are invited from qualified serving officers in the grade of Foreman, Chief Tradesman (Electrician) and Overseer of the Local Government Service who wish to be considered for appointment as Supervisor (Lighting Section) in the Local Government Service.

The permanent and pensionable post carries salary in the scale of Rs 21950 x 625 - 23200 x 775 - 32500 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 21950 a month.

**II. QUALIFICATIONS:**

By selection from among serving officers in the grade of Foreman, Chief Tradesman (Electrician) and Overseer who: -

- (a) possess at least the Certificate of Primary Education;
- (b) have passed the trade test conducted by a recognised institution in the field of electricity; and
- (c) have followed a vocational course in the field of electricity.

OR

Equivalent qualifications acceptable to the Local Government Service Commission.

**III. DUTIES:**

1. To be responsible to the Head, Public Infrastructure Department for the smooth running of the Lighting Section.
2. To assist the Chief Inspector of Works in the distribution and supervision of work and the deployment of labour as regards the Lighting Section.
3. To carry out site inspections with a view to checking time sheets, materials used and ascertaining that works are carried out as planned and in compliance with relevant norms.

4. To attend promptly to all street lighting problems, liaise with the Central Electricity Board (CEB) and attend meetings.
5. To prepare daily record of works and technical reports as may be required.
6. To certify all street lighting claims from the Central Electricity Board.
7. To perform any other duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them.

#### IV. MODE OF APPLICATION

(i) Qualified candidates should submit their applications:

(a) **either**

on **LGSC Form 7** which may be obtained **either** from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side **or** from any Local Authority.

(b) **or**

online through the website of the Local Government Service Commission at **<http://lgsc.govmu.org>** or through the Government Citizen Portal at **<http://citizen.govmu.org>**

**Note 1:** Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the Local Government Service Commission at the above-mentioned address.

**Note 2:** Prospective candidates willing to submit their applications online may also call during weekdays **either** at the seat of the Local Government Service Commission from 13 00 to 15 00 hours **or** at any Local Authority during the prescribed hours where such facilities are offered free of charge.

(ii) Candidates are encouraged to submit their applications online

(iii) Candidates should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission **within a week after the closing date**.

(iv) Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form.

- (v) The envelope should be clearly marked on the top left-hand corner :-

**“Post of Supervisor (Lighting Section), Local Government Service”**

**V. CLOSING DATE**

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hours on Tuesday 26 December 2017.**

**IMPORTANT**

- (i) *Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.*
- (v) *The Commission reserves the right:*
- (a) *not to make any appointment following this advertisement; and*
- (b) *to convene only the best qualified candidates for interview.*

**Local Government Service Commission  
Louis Pasteur Street  
Forest Side**

**Date: 13 December 2017**