

LOCAL GOVERNMENT SERVICE COMMISSION CIRCULAR NOTE NO. 37 OF 2016

Vacancy for the Post of Senior Building Inspector

Local Government Service

(Details of this advertisement are also available at <http://lgsc.govmu.org>)

Applications are invited from qualified serving officers in grade of Building Inspector who wish to be considered for appointment as Senior Building Inspector in the Local Government Service.

The permanent and pensionable post carries salary in the scale of Rs 27075 x 775 - 32500 x 925 - 37125 x 1225 - 40800 x 1525 - 42325 a month.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 27075 a month.

II. QUALIFICATIONS:

A. By selection from among Building Inspectors reckoning at least two years' service in a substantive capacity and who possess:-

(a) The National Diploma in Building Services Engineering awarded by the Mauritius Institute of Training and Development

Or

The National Diploma in Civil Engineering awarded by the Mauritius Institute of Training and Development

Or

The Diploma in Architectural studies from a recognised institution

Or

A Diploma in Building and Civil Engineering from a recognised institution

Or

An equivalent qualification acceptable to the Local Government Service Commission

(b) Candidates should also:

- (i) have good communication and interpersonal skills;
- (ii) have a high sense of integrity and maturity;
- (i) have supervisory and organisational skills; and
- (ii) be computer literate

NOTE:

1. **Senior Building Inspectors will be required to follow an in-service training course in prosecution duties.**
2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**
3. **Candidates should enclose photocopies of their National Identity Card, academic/technical qualifications and where applicable, equivalence of qualification and relevant documentary evidence of experience claimed.**

III. ROLES AND RESPONSIBILITIES:

To be responsible to the Head, Land Use and Planning Department through the Chief Building Inspector for:

- (i) The general management and administration of the Building Section;
- (ii) The implementation and the application of the relevant parts of:
 - (a) The Building Act;
 - (b) The Road Act;
 - (c) The Local Government Act;
 - (d) The Town and Country Planning Act;
 - (e) The Business Facilitation Act; and
 - (f) Any other Acts of the Parliament that may come into force.

- (iii) The supervision and coordination of work related to the Building Section (issue of Building Permits and Land use Permits).

IV. DUTIES:

1. To organise the distribution of work of the Building Section.
2. To perform prosecution duties as and when required.
3. To ensure that all constructions are in accordance with the provisions of the Building Act and the Town and Country Planning Act.
4. To attend and investigate promptly and diligently into complaints from the public.
5. To assist the Chief Building Inspector in carrying out the duties of the section.
6. To provide proper training guidance to junior staff.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from incumbents in the roles ascribed to them according to their posting.

V. MODE OF APPLICATION

- (i) Qualified candidates should submit their applications:

- (a) **either**

on **LGSC Form 7** which may be obtained **either** from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side **or** from any Local Authority.

- (b) **or**

online through the website of the LGSC at **<http://lgsc.govmu.org>**
or through the Government Citizen Portal at **<http://citizen.govmu.org>**

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above-mentioned address.

Note 2: Prospective candidates willing to submit their applications online may also call during weekdays **either** at the seat of the Local Government Service Commission from 13 00 to 15 00 hours **or** at any Local Authority during the prescribed hours where such facilities are offered free of charge.

- (ii) Candidates are encouraged to submit their applications online.
- (iii) Candidates should submit their applications **in duplicate**, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.
- (iii) Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner :-

“Post of Senior Building Inspector, Local Government Service”

VI. CLOSING DATE

Applications should reach the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side **not later than 15 00 hours on Monday 26 December, 2016**

IMPORTANT

- (i) *Qualifications and equivalence of qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.*
- (ii) *Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.*
- (iii) *Applications not made on the prescribed form will not be considered.*
- (iv) *Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.*

(v) *The Commission reserves the right:*

(a) not to make any appointment following this advertisement; and

(a) to convene only the best qualified candidates for interview.

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 13 December, 2016